

Question No	Date of Spedition	Question Type	Question Text	MA/JS Answer
106	14/11/2016	MIS issues	I want to upload some pdf files (licence, constitution) in native (Italian) language on the MIS platform. The options of the system are to choose among Greek and English language	You can upload your documents by choosing either the Greek or English language regardless the language of you file. It is not a reason for a proposal to be rejected.
107	21/11/2016	Call Documents	Dear All, we kindly ask if it is accepted the digital signature (firma digitale) on documents, according to Italian legal framework ( <a href="http://www.agid.gov.it/firma-digitale">http://www.agid.gov.it/firma-digitale</a> ). This means the file document would be signed by using the informatics signature that has the same legal validity as the handwritten signature. Thank you in advance for your kindly reply.	In none of the documents the digital signature is accepted.
108	23/11/2016	Budget Financing	& please can you confirm me that also Greek partners must have 2% of its budget dedicated to FLC in budget line external expert in the budget of the proposal for the first call of the Greece Italy Programme?	According to chapter 1.2.2. <i>Joint implementation structure and division of tasks between the different bodies</i> of the the Programme and Project Manual (page 27) The ceiling fee for external qualified controller should not exceed the 2% (VAT and social security included) of total beneficiary budget and foreseen as "external expertise" budget voice in the WP1 (work package) project budget. This provision is applied to all beneficiaries regardless the nationality
109	23/11/2016	MIS issues	it is not clear to me whether ALL the documents listed under the chapter 7 of the call (page 8) MUST be uploaded in 2 formats ( editable doc or excel and scanned pdf). In other words, should we upload 2 copies of the same file in different format? Among the documents listed, is enough to upload in both formats just the "project detailed description" and the "justification of budget costs"?	All attached documents must be uploaded in their scanned pdf version except the documents <i>A. Project detailed description</i> and <i>B.5 Justification of budget cost</i> that have to be uploaded in both formats. Editable (excel) and scanned pdf version. Regarding both these documents, the uploading of the scanned page of the stamp and signature is acceptable
110	23/11/2016	MIS issues	At MIS there is field about Beneficiary's Protocol. But is not required or printed in some of the documents that have to be submitted. Should it be written in one of them? For example at PARTNERSHIP DECLARATION or Justification of the Budget or PROJECT DETAILED DESCRIPTION? Although I know that Application Form that is produced by MIS is only for our own help it is not shown there.	Since, this is ( <i>beneficiary's protocol</i> ) a required field, the lead beneficiary of the proposal may use the internal protocol of its body (as an outgoing document) i.e. using the final print out version of the proposal.
111	31/10/2016	Partner eligibility	address of the organisation) in the eligible area of the Programme. Organisations located outside the Programme's eligible area are encouraged to be involved in the projects as associated partners without allocated budget. However if a beneficiary is located outside the Programme area and has a local/regional subsidiary/branch office established in the programme area, it will receive full ERDF funding." According to the above statement, bodies located outside the Programme area are eligible for funding ONLY if they have local/regional subsidiary/branch office established in the programme area. That means that a National Authority (i.e. Ministry) that does not located in the Programme area and does not have a branch office in the programme area, is not eligible for funding? Obviously, it is not clearly stated in the call document. 2. I would like to pose the following questions regarding infrastructure activities: a. According to call's document – page 9 (and also MA's answer in FAQ No 35): "Infrastructure Projects (where infrastructure activities are foreseen in the AF) must include the relevant accompanying documents .....". That means that in case of infrastructure activities, the relevant accompanying documents(licenses, required approvals, etc.) must be uploaded to the MIS as attached documents otherwise the proposal will be rejected? I would like to point out that in the "Project Selection Criteria" document, the specific criterion (i.e. "Documentation for small-scale Infrastructure Projects (if applicable)") is not included in the 1st phase evaluation procedure regarding the administrative and eligibility requirements. b. It is not clear (even after MA's answer in FAQ No 16) when a project could be considered as "infrastructure" project. This is a very crucial issue, as according to call's requirements, the maximum budget of a "soft" project is 1.000.000 € while the maximum budget of an "infrastructure" project is 3.000.000 €. In FAQ No 16, MA points out that an "infrastructure" project mainly should focus on material activities (both in terms of WPs/deliverables and budget) and this concerns both construction/renovation actions and equipment installation. What do you mean by "mainly"? More than 50% of project's budget? And if only 1 partner or some partners from only 1 country (Gr/It) participate with infrastructure activities, which sum up to 50% of total project's budget, while no other partners have infrastructure activities, then this project could be characterized as "infrastructure" (meaning that in project's main activities (infrastructure works) the cross-border character doesn't fulfilled)? 3. Even though one of the obligatory documents to be uploaded into the MIS is the "Justification of Budget Cost", you didn't provide any guidelines on how to fill in the relevant excel file. We need help in our efforts filling in correctly the relevant sections (requirements per budget line, Brief justification of the expenditure, etc.).	1. Bodies involved in a partnership must be separate and distinct legal personalities. Bodies like services that operates under the legal personality and the VAT number of a ministry and in order to participate as beneficiaries with separate legal personalities have also to be listed as central government authorities so that they can operate as independent contracting authorities. In any case, a ministry, as national authority, could participate either as lead beneficiary or as beneficiary and and all actions to be implemented by its local services in the eligible area. 2. a. As far as the proposal that have been submitted as "Infrastructure Project", all relevant accompanying documents(licenses, required approvals, etc.) must be uploaded to the MIS as attached documents. Otherwise, the proposal will be rejected. b. If the core of a project proposal is the acquisition of a built in (embedded, fixed support) equipment and the cost of this derivable is associated with a proportional allocation of the project budget, this project is categorized as "infrastructural project" regardless the number of beneficiaries participating in infrastructure activities. Of course, in all cases, the quality of partnership is part of the 2nd phase of evaluation. 3. A new version (1.4) of the Justification of Budget Cost document is going to be uploaded in the programme website. Please be informed, that in case of red cells that may be appear in the last sheet of the excel file, is not a reason for rejection of the project proposal.

112	27/10/2016	Budget Financing	<p>According to the Programme and Project Manual (p. 51), the eligible budget lines are as follows:          "A. Staff;          B. Office and administration;          C. Travel and accommodation;          D. External expertise and services;          E. Equipment;          F. Infrastructure and Works."          According to the Answer provided for Question No 16 of the 1st Set of FAQs:          "Infrastructure projects mainly focus on material activities (both in terms of WPs/Deliverables and budget) such as the construction or renovation of a building, installation of equipment in it etc."          According to the Answer provided for Question No 79 of the 4th Set of FAQs:          "The term "infrastructure" is clear and mainly focus on material activities (both in terms of WPs/Deliverables and budget) such as the construction or renovation of a building, equipment etc."          Please, confirm that if a Project Proposal includes in WP/Deliverables equipment of any type (to be installed in buildings, outdoors, etc.), and not any infrastructure works (budget line F), is also, for the purpose of the Proposal's maximum eligible overall budget, categorised as "infrastructure Project".          Please, specify a percentage threshold with respect to the Project's overall budget (e.g. 20-30%), that the equipment's budget should exceed in order to account for the provision "mainly focus ...in terms ...and budget" that is included in the afore mentioned replies, and have the Project, with respect to the maximum eligible overall budget limit, treated during the evaluation as "Infrastructure Project".          Please confirm that Project Proposals of total budget 1mi-3mi, not considered during the evaluation as "Infrastructure Projects" shall be disqualified.</p>	<p>If the core of a project proposal is the acquisition of a built in (embedded, fixed support) equipment and the cost of this derivable is associated with a proportional allocation of the project budget, this project is categorized as "infrastructural budget" regardless the budget line.          Project Proposals that have been submitted as "infrastructural budget" with total budget 1mi-3mi, and during the evaluation proved not considered as "Infrastructure Projects", these proposals shall be disqualified.</p>
113	3/11/2016	MIS issues	<p>I've a problem to upload the documents, because when I press "select document category", in the drop down list there is not the category related to specific documents, there are not following categories:  <input checked="" type="checkbox"/> Actual legal status/status in force (applicable for all private beneficiaries)  <input checked="" type="checkbox"/> Beneficiaries related documents for bodies governed by public law</p>	<p>The document categories are used only to classify the uploading documents. Applicants may choose the most reasonable one. It is not a reason for exclusion</p>
114	3/11/2016	Call Documents	<p>With reference to STATE AID DECLARATION template, could you make clear what you mean with "father's name of the official representative of the organization, as per current legal standing certificate or equivalent".          Can we avoid this and indicate only name and surname of our Legal representative?</p>	<p>It is just the father's name of the Legal representative.          Of course, it is not a reason for the rejection of a proposal.          Regarding the <i>National registration number</i>, of the same document, Greek bodies may use any National registration number i.e. their VAT number and the Italians may use the special classification provided for by Italian law.</p>